

VICE PRESIDENT

Powers and Duties of the Vice President:

(As defined by the LAFP Bylaws, Chapter X, Section 3)

1. The Vice President shall be a member of the Board of Directors and the Executive Committee. In the absence of the President or President-elect, he/she shall preside over meetings of the Board of Directors.
2. In the event of the death, resignation or incapacity of both the President and the President-Elect, the Vice President shall succeed to the Office of President for the unexpired portion of the President's term.
3. The Vice President shall know the management of the Academy and be supportive of the aims and objectives of the President.
4. During even years he/she shall review and update the Policy Manual as needed.
5. The Vice President shall serve on certain committees as appointed by the President.
6. The Vice-President shall serve as the Master of Ceremonies at the Awards and Installation Ceremony held in conjunction with the Annual Assembly.

Major Duties and Responsibilities:

1. Supports the President and President-elect, working with the Executive Vice President to make sure that all groups of the Academy stay focused on activities that achieve our mission and strategic plan
2. Serves as member of and attends all Executive Committee meetings

Travel Responsibilities:

In state travel:

- The Vice President, at the direction of the President and Executive Committee, will travel as specifically assigned to various regions of the state for the purpose of giving the organization visibility, to improve communications within and outside of the organization, to gain better understanding of problems within the districts, and to communicate to all the goals and objectives of the Academy.
- The Vice President, at the direction of the President and Executive Committee, will travel as specifically assigned to visit local districts and address requests of district directors and regional leaders.

Annual Meeting Responsibilities:

1. Attends Board of Directors and committee meetings
2. Prepares a written report for distribution at the General Assembly
3. Attends the Awards & Installation Ceremony and the President's Reception