

# Author Guidelines

## *The Louisiana Family Doctor*

### Introduction & Background

*The Louisiana Family Doctor* is published quarterly in March, June, September, and December in print and digital formats.

Typical subject matter includes features on clinical topics and other subjects that affect today's family physicians including physician wellness, practice management and technology, social determinants of health (SDOH), health equity, and healthcare advocacy and legislation.

The journal also serves as a vehicle for the Louisiana Academy of Family Physicians (LAFP) to communicate important dates, partnerships, conferences, opportunities, and other news with its members.

Disclaimer: The information and opinions published in *The Louisiana Family Doctor* represent the views of the authors, not those of the publication or the LAFP unless otherwise stated. The acceptance of advertising does not reflect endorsement of products or services by this publication.

### Author Expectations

All member-authored articles submitted to the LAFP for publication in *The Louisiana Family Doctor* must meet and adhere to the following guidelines.

Any articles that are deemed controversial in nature or in poor taste will be evaluated by the editorial team to determine if they are appropriate for publishing. The editorial team reserves the right to reject or cancel any article at any time. Article topics must be received by the LAFP Communications Manager no later than the specified topic deadline. Any articles received after the final article deadline may no longer be considered for publication.

### Accepted Article Types

- Clinical
- Practice Management
- Policy/Advocacy
- Education/Professional Development
- Art of Medicine
- Letter to the Editor

### Author Eligibility

Active or Life members of the LAFP are invited to submit any article type, including case studies and research posters.

Student members, family medicine resident members, family physicians who are non-members, other physicians, and/or healthcare professionals may serve as primary authors but should either have an Active or Life member of the LAFP serve as a co-author.

### **General Contributing Guidelines**

- Articles submitted may be an individual case presentation, a case series, original research, literature review or opinion/commentary. Other article types may also be appropriate, subject to approval by the editorial board.
- Word count: General interest articles should be approximately 1000 words in length. Clinical articles may be as long as 2000 words (unless the topic requires more in-depth treatment). We also welcome tables, graphics, etc.
- Article content should relate to the interests of family physicians, family medicine residents, and medical students with an interest in family medicine.
- Articles on controversial topics will be judged individually on their merits. The editorial team reserves the right to accept or reject individual contributions in the interest of the readership, space availability, and good taste. The editorial team also may revise copy with these considerations in mind.
- When composing your article, please write in plain English and avoid jargon, complexity, and passive sentences as much as possible. Organize your thoughts logically and simply. All abbreviations should be written out prior to initial use. All articles that contain factual statements should use chronological, in-text references and provide the references in a separate Word document upon submission of their article.
- A desired title and byline should be written at the top of your article.
- Review and proofread your material to perfect both the content and word choice. Prior to submitting the article, it is helpful to have someone else review your copy for readability and accuracy.

### **Submission Guidelines**

- When submitting your article, please include your completed *TLFD* Author Information Form.
- Articles must be submitted via e-mail to [info@lafp.org](mailto:info@lafp.org).
- Please submit a current CV, short biography and a suitable headshot photo with your submissions.
- Please send photographs in .jpg format (resolution must be at least 300 dpi or 500 KB in size).

*As of December 2025*